

General conditions for grants from the Ubbo Emmius Fund

1 Aim of the Ubbo Emmius Fund

The Ubbo Emmius Fund (UEF) aims to strengthen the collaborations between society and the university by organizing activities for alumni and business associates and raising funds for special teaching and research projects at the University of Groningen (UG) and the University Medical Center Groningen (UMCG).

Funding (targeted or freely disposable) is spent on:

- a Academic research at the UG and institutions affiliated to the UG
- b Academic teaching at the UG and institutions affiliated to the UG
- c Grants for students and PhD students for study trips, course units, teaching and/or research at foreign universities
- d Specific activities and projects that contribute to the aims of the foundation

2 General criteria for allocating grants

- 2.1 The project for which funding is being requested must contribute to the priorities set out in the current Strategic Plan of the University of Groningen, or to talent development, or to raising the profile of the UG as a broad-based classical university.
- 2.2 The rules of any other funders or subsidy-providers must allow the activities to be wholly or partially funded by the Ubbo Emmius Fund.
- 2.3 Grant applications may only be made on the basis of an open Call for Proposals.
- 2.4 Grant applications must be sufficiently motivated and there must be justification for the amount requested.
- 2.5 Grant applications will only be assessed if they satisfy the criteria set out in the Call for Proposals.
- 2.6 If the UEF funds or co-funds an initiative, the Board may demand a say in the composition and duties of a supervisory committee, by appointing someone to that committee themselves, for example, or with regard to supervision and assessment.
- 2.7 If applicable, grant applications must state whether other institutions or organizations have been approached to fund and/or subsidize the activities for which the grant application has been made.
- 2.8 If a grant is allocated by means of a letter of approval, the applicant and the UEF will draw up a conditional grant agreement. Ninety percent of the amount allocated will be paid out during the course of the project. A maximum of 10% of the agreed amount will be paid at the end of the project, on receipt of the final report and a financial statement of the project. The definitive approval of the grant will take place on this basis.

3 The financial conditions for grants

- 3.1 A final report and financial statement of the implementation of the project concerned must be submitted within three months of the end date of the grant.
- 3.2 The definitive allocation and any outstanding payments will be made after the final report has been approved.
- 3.3 The UEF can request one progress report per year at the most for projects with funding of over €50,000, which last longer than three years.
- 3.4 The UEF will give definitive approval for the grant within three months of receiving the final report. The UEF can postpone this approval decision until a later date without giving a reason.
- 3.5 The UEF provides formats that grantees should use for interim reports, final reports, and financial statements.
- 3.6 If the final report is not submitted in time or in full, the UEF can suspend payment of the outstanding amount of the grant. If, six months after the end of the project, the UEF is still unable to give definitive approval for the grant because the final report is either missing or inadequate, the UEF will consider the final report to have been rejected.
- 3.7 The definitive grant will then be calculated on the basis of the number of months that the project actually ran, and the personnel costs involved up to a maximum of the period indicated in the grant agreement.
- 3.8 Grants will be paid according to an annual payment schedule set out in advance in the grant agreement.

4 Exclusion criteria

- 4.1 Acquisition (owned or leased) of property
- 4.2 New building or renovation of property
- 4.3 Operating costs (accommodation, maintenance, transport, storage, etc.)
- 4.4 Individual gain, other than travel or study grants
- 4.5 PR activities and fund-raising activities for organizations including study and/or student associations
- 4.6 Organization of conferences, symposia, seminars, etc.
- 4.7 Media publicity, other than academic publication of articles, monographs, biographies, etc.
- 4.8 Activities within the scope of government grants
- 4.9 General fund creation by third parties
- 4.10 Projects relating to art and creativity (sport and games, music, dance, theatre, circus, etc.)
- 4.11 Support for voluntary projects, and travel and accommodation expenses for volunteers

5 Other issues

- 5.1 The UEF supports Open Science and always gives preference to applications that commit to the UG Open Science guidelines.
- 5.2 The UEF supports FAIR data management: <https://www.go-fair.org/fair-principles/>